

## **New Mexico Non-Taxable Transaction Certificate (NM NTTC) Form**

Below is the form that needs to be completed and submitted to CFO-1 in order to supply a NM NTTC to a vendor requesting a NTTC (usually referred to as a Tax Exempt Certificate). Please have the vendor provide the following information and FAX this form to:

CFO-1 Accounts Payable

Fax: (505) 665-8357

Any questions, please contact:  
Margaret Trujillo at (505) 667-8656 or  
Veronica Sisneros at (505) 665-9751

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Company Name (the name as registered with tax authorities)

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\_\_\_\_\_ OR \_\_\_\_\_  
New Mexico CRS Identification Number      Federal ID Number or Social Sec. Number  
(a 11 digit #: ##-#####-###)      (a 9 digit #: ##-#####)

NOTE: Only one or the other number is required. However, if the vendor is registered in the State of New Mexico the New Mexico CRS number must be provided.

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Mailing Address

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Vendor Contact

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Phone number

Fax number

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Reference information (i.e., Purchase Order #, Customer #, Invoice #, etc.)

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LANL Contact/number, in case of questions